

# Local Non-Judicial Candidate/Officeholder Packet

This packet is being provided by the County Elections Administrator to supply you with the basic information that any candidate would need to know.

**Before becoming a candidate, we urge you to contact the Texas Ethics Commission for information on campaign contribution reports, the appointment of a campaign treasurer, and personal financial statements that you may be required to file.**

**The Texas Ethics Commission will serve as your authority on how to run your campaign.**

**“Local” Filers do not file with the Texas Ethics Commission.**

If running for a County office you would file for a place on the ballot with the Party Chair of your choice. All other forms would be filed with the County Elections Administrator.

If running for a Local Political Subdivisions you would file all forms with the Subdivision Authority.

Please file forms with your local filing authority accordingly.

## **For Major Party Candidates:**

In order to run with a major political party, a candidate must file an application with the county or state party chair and pay a filing fee. A candidate also has the option of filing a petition in lieu of the filing fee. Application and petition forms are available through local party officials or the Texas Secretary of State. The regular filing period for the primary election begins on the 30<sup>th</sup> day before the date of the regular filing deadline, which is 6 p.m. on the second Monday in December of an odd-numbered year.

## **For Qualifications for Office - Check with your Party Chair or Authority**

- Voter Registration Requirements for Candidates (HB 484)

### **Minimum for County offices (Non-Judicial):**

- a) US Citizen
- b) Texas Resident – min. 12 months
- c) Registered in the district running for – min. 6 months
- d) Be at least 18 years old.

# Local Non-Judicial Candidate/Officeholder Important Contact Information

The Commission may be reached at the following address:

**Texas Ethics Commission**

P.O. Box 12070  
Austin, TX 78711-2070  
Tel: (512) 463-5800  
[www.ethics.state.tx.us](http://www.ethics.state.tx.us)

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The Local Party Chairs may be reached at the following addresses:

**Gillespie County Democratic Party**

Cathy Collier – Party Chair  
209 N. Crockett, Suite 1  
Fredericksburg, TX 78624  
Tel: (830) 391-8384  
[gillespiedems@gmail.com](mailto:gillespiedems@gmail.com)

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**Gillespie County Republican Party**

Bruce Campbell – Party Chair  
PO Box 2975  
Fredericksburg, TX 78624  
Tel: (830) 990-0236

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**\*Independent Candidates for county offices will file with the County Judge**

**Gillespie County Judge**

Daniel Jones  
101 W. Main Street, Room 101  
Fredericksburg, TX 78624  
Tel: (830) 997-7502

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**Gillespie County Elections Administrator**

Jim Riley  
95 Frederick Road  
Fredericksburg, TX 78624  
Tel: (830) 997-6518  
[elections@gillespiecounty.org](mailto:elections@gillespiecounty.org)

# Local Non-Judicial Candidate/Officeholder

We have compiled the following list of links that you should review which will provide you with all necessary forms and better understanding of how to run your campaign.

Please visit Texas Ethics Commission @ [www.ethics.state.tx.us](http://www.ethics.state.tx.us) to review these links.

## ➤ **Required Forms: (*you will need to print*)**

1. Appointment of a Campaign Treasurer by a Candidate. (Form CTA) - **Provided**
  - Amended Appointment of a Campaign Treasurer by a Candidate (Form ACTA)
2. Code of Fair Campaign Practices (Form CFCP)
3. Candidate/Officeholder Campaign Finance Report (Form C/OH)
  - Correction Affidavit for Candidate/Officeholder (Form COR-C/OH)
4. Candidate/Officeholder Report of Unexpended Contributions (Form C/OH-UC)
  - For Corrected C/OH-UC use Form COR-C/OH
5. Certificate of Withdrawal

## ➤ **Guides:**

- a) Treasurer Instructions
  - Duties Under the Campaign Finance Law
- b) Local Filers Campaign Finance Guide
- c) Political Advertising - What you Need to Know
  - Political Advertising for Local Filers
  - Political Subdivision Advertising
  - School District Advertising
- d) Title 15 Election Code

## ➤ **Filing Schedule**

# Candidate Information Sheet

In order to become a candidate for a local office, a person must file an application with the County Chair (TEC 172.022), and pay a filing fee (TEC 172.024). A candidate also has the option of filing a petition in lieu of the filing fee (TEC 172.025). **The filing period begins on November 11th, 2023 and ends on December 11th, 2023 at 6 p.m.** If you receive more than 50% of the votes cast in the primary election your name will appear on the general election ballot in November. If you receive 50% or less of the votes cast in the primary election, the two candidates with the highest number of votes will enter into a runoff election to determine who will be the party nominee for the general election in November.

**NOTE: Prior to announcing candidacy, receiving campaign contributions and making any campaign expenditures one must file an Appointment of Campaign Treasure with the Gillespie County Elections Department.**

<b>FILING AUTHORITIES</b>	
<b>Gillespie County Elections Administrator</b>	<b>Texas Ethics Commission</b>
Jim Riley 95 Frederick Road Fredericksburg, Texas 78624 (830) 997-6518 <a href="mailto:elections@gillespiecounty.org">elections@gillespiecounty.org</a>	P.O. Box 12070 Austin, Texas 78711 (512) 463-5800 <a href="http://www.ethics.state.tx.us">www.ethics.state.tx.us</a>

<b>Local County Chairs</b>	
<b>DEMOCRATIC PARTY County Chair</b>	<b>REPUBLICAN PARTY County Chair</b>
Cathy Collier 209 N. Crockett, Suite 1 Fredericksburg, TX 78624 Tel: (830) 391-8384 <a href="mailto:gillespiedems@gmail.com">gillespiedems@gmail.com</a>	Bruce Campbell PO Box 2975 Fredericksburg, TX 78624 Tel: (830) 990-0236

<b>Important Election Dates</b>		
<b>Primary: MARCH 5</b>	<b>Runoff: MAY 28</b>	<b>General: NOVEMBER 5</b>

### Filing Fees (TECH 172.024)

County Judge; Judge, Court-at-Law; County Clerk; District Clerk; County Attorney; County Treasurer; County Tax Assessor-Collector; County Sheriff; County Commissioner District 1; County Commissioner District 2; County Commissioner District 3; County Commissioner District 4  
**FILING FEE \$750.00**

Justice of the Peace District 1; Justice of the Peace District 2; Justice of the Peace District 3; Justice of the Peace District 4; Constable District 1; Constable District 2; Constable District 3; Constable District 4  
**FILING FEE \$375.00**

County Surveyor  
**FILING FEE \$75.00**

<b>Petition Signatures Required In Lieu Of Filing Fee</b>				
Countywide All Precincts	Precinct 1 1, 8, 12	Precinct 2 2, 5, 10, 15	Precinct 3 3, 6, 7	Precinct 4 4, 9, 13
270	71	71	59	70

The number of signatures required for placement of a candidate's name on the primary ballot is 2% of the number of votes received in the county or precinct by all candidates for governor in the most recent gubernatorial election (November 8, 2022) (TEC 172.025).